



the brook  
O N S N E Y D E S

**Community Contribution Scheme  
APPLICATION FORM**

**Section A. – Group Details**

Please note that every Group that is applying for funding from the Geelong Football Club Limited and The Brook on Sneydes is required to have a specific project in respect of which the requested amount will be used. More details in respect of the project, along with the terms and conditions pursuant to which any monies will be paid, are set out in this Application Form and the Community Contribution Scheme Information Sheet.

1.	Name and ABN/ACN of group ( <b>Group</b> ) applying for funds	
2.	<p>What is the legal status of your Group ie. is it a company limited by shares/guarantee, incorporated associated etc.?</p> <p>(please attach a copy of your certificate of incorporation or similar document proving your Group's legal status, along with a copy of your Group's latest Annual Report)</p> <p>If your Group has no recognised legal status, will another entity take management responsibility for the project and enter into a funding agreement with The Brook On Sneydes?</p> <p>(please attach a letter on official letterhead from this entity, signed by an authorised representative indicating their willingness to auspice your group in relation to this project)</p>	<p>Yes / No</p>



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3.	<p>Authorised representative and contact person for the Group:</p> <p>Title / position in the Group</p> <p>Contact details:</p> <p>Telephone Number (BH)</p> <p>Telephone Number (AH)</p> <p>Mobile Number</p> <p>Fax Number</p> <p>Email address</p> <p>Group website address:</p>	
4.	<p>Property address</p> <p>(must be a property address, not a Post Office Box address. A property address of an authorised representative of the Group, ie. an executive committee member, is acceptable.</p>	
5.	<p>When was your Group formed?</p>	
6.	<p>How many members does your Group have?</p>	
7.	<p>Describe the geographic area your Group services? Which suburbs do your members live in?</p>	



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8.	What is the purpose and objectives of your Group? Attach a charter or statement of purpose for the Group if available.	
9.	State briefly the activities, programs or projects your group has conducted over the previous 12 months.	



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**Section B. – Project Details**

In this Section B, you are requested to describe in detail how the monies will be spent if your Group's funding application is successful. As part of the terms and conditions of funding being provided to any Group, it is the preference of The Brook on Sneydes that a specific project, rather than funding a Group's ongoing operational expenses, will benefit from the monies allocated. Accordingly, we require you to set out in detail below the requested information about your Group's project.

1.	Project title  (Include a short statement capturing the action and intent of the project)	
2.	Background situation  (What situation or issue does the project address?)	
3.	Description of the project  (What will be done as part of the project, when and where will it be done? How will it be done? Who will be responsible for various parts of the project?)	
4.	What is the purpose of your project?  (What issues does it address, what benefits will it provide?)	



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5.	What is the type and level of community support for your project?  (If you have evidence of community support please attach copies to the application)	
6.	How many members of your group will actively assist in the organisation and running of the project?	
7.	Have you received, applied for or intend to apply for financial support for this project from any other source?  (If Yes, please provide details)	
8.	Who will be the beneficiaries of the project?	
9.	Project location / venue?	
10.	Expected start date  Expected duration  Expected completion date	



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**Section C. – Funding Request**

Please refer to the Community Contribution Scheme Information Sheet for information about the funding amounts potentially available if your Group's application is successful.

1.	Is your Group GST registered? If yes, cite number.	Yes / No
2.	Amount of monetary funds requested from The Brook Community Contribution Scheme	
3.	"In kind" services requested from The Brook Community Contribution Scheme ie. Geelong Cats Player and Official appears, Geelong Cats merchandise, use of The Brook function rooms etc.	

**Section D. – Document Checklist**

- Copy of certificate of Incorporation OR
- Letter from auspicing group indicating willingness to take responsibility for the project
- Latest annual report including Financial Statement
- Copy of letters of support or endorsement
- Project quotes



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**Section E. – Authorisation and Declaration**

As an authorised representative of our Group, we declare that the information provided in this Application Form is true, accurate and complete, and that the Group has endorsed this application for funding of the project set out above.

We authorise The Brook on Sneydes and the Geelong Football Club Limited to use the contact information provided in this Application Form for marketing and promotion purposes and activities associated with both organisations, including electronic communications and direct mail.

We agree that should our Group’s application for funding be successful, we will provide The Brook on Sneydes and the Geelong Football Club Limited with a testimonial for public use in respect of the project, and provide the assistance requested from both organisations to promote and advertise our Group’s involvement and benefit from the Community Contribution Scheme.

Note: The Application Form must be signed by two executive committee members or authorised representatives of your group. For unincorporated groups this section should be signed by one executive committee member or authorized representative of the auspice group and one member of the unincorporated group. The Geelong Football Club Limited and The Brook on Sneydes will comply with all relevant privacy and confidentiality obligations in respect of the information provided in the Application Form.

Print Name		
Signature		
Position		
Full name of Group		
Date		